AI Adoption Build Series: AI-Powered Workspaces with Gemini Notebook

ANI_229 | Expert-Led Live | Automation and Insights | Expert
Course Duration: 1 day

This one?day workshop explores how to use Gemini Notebook to create intelligent notebooks that deliver richer insight, interactive chatbot experiences, and shareable knowledge bases. Through hands-on exercises, participants learn to craft notebooks from documents and media, ask better questions of their content, and design conversational assistants that help employees find answers faster—no coding required.

Intended Audience

Cross?functional staff who need faster analysis and better knowledge sharing.

Objectives

After completing this course, the learner will be able to:

- Converse confidently using Gemini Notebook terminology
- Identify key components of Gemini Notebook and various data sources
- Explain the methodology to generate notebooks
- Build domain-specific use cases in Gemini Notebook
- Use cases: Document Insight, Chatbot and Knowledge Base

Outline

1. Overview of Gemini Notebook
1.1 What is Gemini Notebook?
1.2 Gemini Notebook Core Components
1.3 Notebook Lifecycle
1.4 Input Data Sources and Data Types
Exercise: Getting Started
Exercise: Creating a Notebook and Adding Sources

2. Interacting with Your Notebook
2.1 Interacting with Your Notebook
2.2 Working with Prompts
Exercise: Mining Your Sources
Exercise: Analyzing Multi-modal Source Sets

3. Generating Outputs
3.1 Gemini Notebook Studio Outputs
3.2 Demo: Studio Output Examples
Exercise: Generating Outputs: Reports
Exercise: Generating Outputs: Audio Overview
Exercise: Generating Outputs: Video Overview, Mind Maps, Flash Cards, Quizzes
Exercise: Generating Outputs: Infographics and Slide Decks

4. Developing a Group Knowledge Base
4.1 Knowledge Base Examples
4.2 Building a Knowledge Base
4.3 Sharing Gemini Notebook
4.4 Maintaining Your Data
Exercise: Develop a Group Knowledge Base
Exercise: Use Gemini Notebook for Document Comparison
Exercise: Sharing Gemini Notebook

5. Additional topics
5.1 Tips on Sources
5.2 Refining Your Content
5.3 When to Use Gemini Notebook
Exercise: Final Challenge: Build Your Own Notebook
5.4 Wrap-up, Q&A, and Next Steps

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